

SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting September 2019. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Panel in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a regular basis. The Plan is published in hard copy and on the Council's website (www.southhams.gov.uk)

Members of the public are welcome to attend all meetings of the Executive, which are normally held at Follaton House, Totnes, and normally start at 10.00 am. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.

Leader of the Council – Cllr Judy Pearce

Deputy Leader – Cllr Hilary Bastone

lead Executive Member for Health and Wellbeing – Cllr Jonathan Hawkins

lead Executive Member for Communities and Enterprise – Cllr David May

lead Executive Member for Environment – Cllr Keith Baldry

lead Executive Member for Customer Service Delivery – Cllr Nicky Hopwood

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting the Member Services Section on 01803 861185 or by e-mail to democratic.services@southhams.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *

KEY DECISIONS TO BE TAKEN BY THE EXECUTIVE

Portfolio Area	Report Title and Summary	Lead Officer/ Member	Documents to be considered in making decision	Date of Decision	Consultees and means of Consultation
OTHER DECISIONS					
	Title: Coastal Concordat Purpose of report: To consider the Concordat agreed between SHDC and Marine Management Organisation in respect of planning matters below the mean low tide	Tom Jones	Report of the Head of Place Making Practice Coastal Concordat	Date tbc	
Council	Title: Use of Emergency Powers by Head of Paid Service* Purpose of Report: To update Members on the recent instance of the Chief Executive utilising urgent powers as set out in the Scheme of Delegation	James Kershaw/Cllr Pearce	Report of Senior Specialist Environmental Health	19 September 2019	
Council	Title: Adoption of Neighbourhood Plans Purpose: To formally 'make' the Neighbourhood Plans for Salcombe and South Milton, following the results of the Referenda	Duncan Smith/ Cllr Pearce	Report of Specialist (Neighbourhood Planning)	19 September 2019	
Leader	Title: Draft Corporate Strategy Delivery Plans Purpose of report: To consider the feedback gathered by Members from their community engagement	Nadine Trout/ Cllr Pearce	Report of the Commissioning Manager	19 September 2019	
Environment	Title: Environmental Protection Policies Purpose of Report: To review and update current policies in line with legislation	Cathy Aubertin/Cllr Baldry	Report of the Head of Environment Services Practice	19 September 2019	
Enterprise	Title: Request for Renewal of a Long Lease* Purpose of Report: To agree to renew a 25 year lease	Debra Barber/Cllr May	Report of Senior Specialist Assets	19 September 2019	
Council	Title: Write Off Report for Quarter 1 Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs	Lisa Buckle/ Cllr Bastone	Report of Strategic Lead of Finance	19 September 2019	

	members of the debt written off for these revenue streams.				
Council	Title: Revenue Budget Monitoring Quarter 1 Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position	Pauline Henstock/ Cllr Bastone	Report of Head of Finance	19 September 2019	
Council	Title: Capital Budget Monitoring Quarter 1 Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position	Pauline Henstock/ Cllr Bastone	Report of Head of Finance	19 September 2019	
Council	Title: Medium Term Financial Strategy for the five years 2020/21 to 2024/25 Purpose of the report: To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.	Lisa Buckle/ Cllr Pearce	Report of Strategic Lead of Finance	19 September 2019	
Communities/ Wellbeing	Title: Partnership Funding Levels 2020/21 Purpose of the report: To review Partnership Funding Levels for 2020/21 onwards and to consider moving from a grants basis to a commissioning model	Nadine Trout/ Cllr May and Cllr Hawkins	Report of Head of Housing, Revenues and Benefits Practice	19 September 2019	
Council	Title: Customer Satisfaction Quarterly Updates Purpose of report: To update Members on progress with Customer Satisfaction	Nadine Trout/ Cllr Pearce	Report of Commissioning Manager	19 September 2019	
Council (Joint Local Plan)	Title: Local Development Scheme Purpose of Report: To seek approval for the Joint Local Development Scheme	Richard Grant/ Cllr Pearce	Report of Strategic Planning Manager (Joint Local Plan)	19 September 2019	

Communities/ Wellbeing	Title: Council Tax Reduction Scheme 2020/21 Purpose of the report: It is an annual requirement for the Council to revisit its existing council tax support scheme	Issy Blake/ Cllr May and Cllr Hawkins	Report of Head of Housing, Revenues and Benefits Practice	31 October 2019	
Leader – Strategic Assets	Title: Formation of a wholly owned company Purpose of Report: To consider the formation of a wholly owned company to facilitate commercial activity	Chris Brook/ Cllr Pearce	Report of Head of Assets	31 October 2019	
Enterprise	Title: Langage Enterprise Proposals Purpose of the report: To make recommendations to facilitate development, growth and enterprise at Langage Energy Park	Chris Brook/ Cllr May	Report of Head of Assets	31 October 2019	
Enterprise	Title: Accommodation Strategy Purpose of report: To make recommendations for a future accommodation strategy	Chris Brook/ Cllr May	Report of Head of Assets	31 October 2019	
Environment	Title: Review of Parking Permits Purpose of Report: To review the number of permits issued and the impact on the management of the parking service	Cathy Aubertin/Cllr Baldry	Report of the Head of Environment Services	31 October 2019	
Council (Joint Local Plan)	Title: Statement of Community Involvement Purpose of Report: To seek authority to go out to consultation on the statement of Community Involvement	Richard Grant/Cllr Pearce	Report of the Strategic Planning Manager (Joint Local Plan)	31 October 2019	
Council	Title: Budget Update report, including the announcement on the one-year Spending Review for 2020-21 Purpose: To update Members on the anticipated Government announcement on the One Year Spending Review for 2020-21	Lisa Buckle/Cllr Pearce	Report of Strategic Lead Finance	31 October 2019	
Environment	Title: Grounds maintenance service Purpose of report: To consider the future provision of a grounds maintenance service, and opportunities for income growth in respect of service area	Cathy Aubertin/ Cllr Baldry	Report of the Group Manager Commercial Services and Head of Environment Services Practice	28 November 2019	

Council	<p>Title: Revenue Budget Monitoring Quarter 2</p> <p>Purpose of report: A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position</p>	Pauline Henstock/ Cllr Bastone	Report of Head of Finance	28 November 2019	
Council	<p>Title: Capital Budget Monitoring Quarter 2</p> <p>Purpose of report: The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position</p>	Pauline Henstock/ Cllr Bastone	Report of Head of Finance	28 November 2019	
Council	<p>Title: Write Off Report for Quarter 2</p> <p>Purpose of report: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.</p>	Lisa Buckle/ Cllr Bastone	Report of Strategic Lead of Finance	28 November 2019	
Council	<p>Title: Draft Revenue Budget Proposals 2020/21</p> <p>Purpose: To present Budget proposals for 2020/21</p>	Lisa Buckle/Cllr Pearce	Report of Strategic Lead of Finance	28 November 2019	
Council	<p>Title: Draft Capital Programme Proposals 2020/21</p> <p>Purpose: To present Capital Programme proposals for 2020/21</p>	Lisa Buckle/ Cllr Pearce	Report of Strategic Lead of Finance	28 November 2019	

